

Dear Parents,

We are very pleased that you are interested in our program. It is hard to believe it is time to prepare for the next school year. I am excited about the coming year and the opportunity to work with your child. Classes will begin on Tuesday, September 2, 2007 for the two-day program and Wednesday, September 3, 2007 for the three-day program. On the first day of school for each class we will have a parent meeting starting at 8:30 and ending at 9:00. Open House will be on Sunday, August 26, 2007 between the hours of 12:30 and 2:00. This will give you and your child an opportunity to meet the Preschool teachers and to see the Preschool facility.

Please complete the Application and Authorization forms and return to The Presbyterian Preschool along with your child's immunization record. Please return with your forms a nonrefundable \$25.00 registration fee and the first month's tuition fee also nonrefundable to guarantee your child's enrollment. Tuition for the three-day program is \$100.00 a month and \$80.00 a month for the two-day program. Please send your forms back to us within two weeks to ensure placement. Send to:

First Presbyterian Church
Presbyterian Preschool
P.O. Box 165
Richmond, KY 40476

Please make checks payable to Presbyterian Preschool.

After receiving your application, the staff will contact you about placement approval.

Your child will need to bring to school a small picture of him/herself to place in their locker. This is the school supply list your child will need for preschool.

1. One box of tissue
2. Two rolls of paper towels
3. One container of hand soap
4. One pack of napkins
5. One box of 5 ounce Dixie paper cups
6. One plastic art cover-up
7. One pair of children's scissors

Sincerely,
Donna Baker
Preschool Teacher